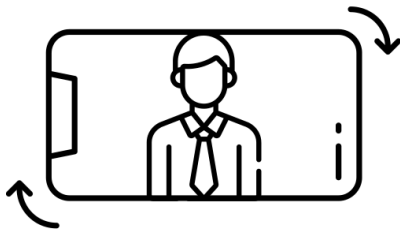


RPA Digital Graduation Video Submission Guidelines

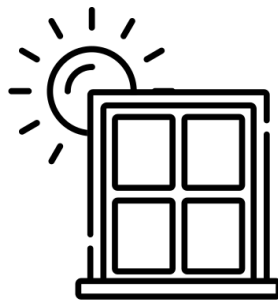
Below are additional important deadlines and information necessary to make the ceremony successful:

- Students are asked to submit a picture of themselves.
- Students are encouraged to submit a quote that will be included with their picture.
- Students are encouraged to watch this [graduation video](#) in order to see an example.
- Please provide an 8-10 second video clip/recording stating your name and a message you would like to share with your family and fellow classmates. You are welcome to wear your cap and gown or appropriate graduation attire. Any clothing deemed inappropriate by the administrative team will not be included in the ceremony (drug/alcohol logos/references, political messages, violent images). If you choose not to submit a video, we will use the senior photo you submitted or a Lifetouch photo in its place.



Shoot Video Horizontal

Make sure your phone is oriented horizontally so it will fill computer and TV screens. Stand close enough so your upper body fills the screen.



Get Plenty of Light

If you are indoors shoot near windows for good natural light if possible. If you are outside and it's sunny try shaded areas like under a tree or patio covering.



Speak Clear & Avoid Noise

Speak loud enough so you can be clearly heard. Avoid background noises like busy streets or people talking. Turn off things like stereos, tvs and fans.

**Send your video as an attachment to class_2021@rpacademy.org
no later than (new date) Monday, May 3, 2021**

***Please note that we reserve the right to not include your video if you do not follow the strict guidelines listed above.**