

Club Application Form
Redmond Proficiency Academy

Date _____

Please complete the following and submit to Sandy Cloud. Read instructions on second page carefully to complete the form.

Club Name _____ Advisor Name _____

Name of Student(s) Proposing Club (7-10 student minimum before asking for an advisor!):

Mission Statement: Submit the overall mission/goal(s) for the club:

Club Organization: Describe the organization of the club. Will there be elected and/or appointed officials? What will be the process for this? What are the roles of the officials? Who do they report to?

Club Membership Expectations/Requirements: Describe any membership requirements. How do students become members? Will there be a club code of conduct (if so, please attach)? Are there any circumstances in which a member may be asked to relinquish membership? Can students become members any time of the year, or is there a certain membership application timeline? Will there be a way for students to letter in the club?

Club Funds: Does the club plan to fundraise? What will the funds be used for? Have you gone through the appropriate channels to set up an account with RPA (See Patti Wolfe)?

I certify that the submitted club application has been reviewed and agreed upon by the proposing students and adviser.
Student Signatures:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Advisor Signature:

Directions:

- 1) You must get 7-10 other interested students (the more the better, as most clubs lose a few members through scheduling conflicts) and have them sign your form.
- 2) You must find a staff person willing to advise your club. **Please do not approach staff to advise your club until you have 7-10 students signed up.**
- 3) You must turn the completed form to Sandy Cloud.
- 4) I will submit the form to our administration for their approval. Once we have Director approval, your club can meet unofficially, though without fundraising capability.
- 5) The application will go on to the RPA Board of Directors for their approval (they meet 4 times/year), and be returned to me.
- 6) I will advise you in an email if and when your club has gained 'Official' status.

You may use the space provided and/or attach additional sheets. I will submit it to administration for RPA approval. The application will then go on to the School Board for final approval. Once approved, your application will remain on file with RPA. If changes need to be made to any of the approved information, with exception of the name of the Advisor, you will need to submit a new application and/or revision request form to the administration for approval of the changes.