

Redmond Proficiency Academy
RSD Nutrition Free/Reduced Lunch Information
School Year 2018-19

Redmond Nutrition Services Offers Healthy Menu Options Daily

Redmond School District Nutrition Services provides the school meal service program for the RPA Schools. RSD Nutrition Services provides a variety of appealing, nutritious and appetizing meals in an environment that is clean, safe and cheerful. Breakfast and lunch are served daily at the middle school and lunch are served daily at the high school.

Apply for Free or Reduced Price School Meals Online

School meal applications expire at the end of each school year, so you will need to complete a new meal application each school year unless you receive a letter for the current school year stating that you are categorically eligible. Remember that you may have applied for free or reduced price meals and have a pending application, but you must pay for all school meals until you receive an approval letter.

The online benefit application program guides you through the application with just a few easy steps!

Apply now at www.redmondschools.org/nutrition

- If your household has already received a 2018-2019 Eligibility Notification letter in the mail, you do not need to complete a meal benefit application.
- Paper applications can be turned in at the RSD District Office or at the school kitchens.
- Please keep a copy of your eligibility letter to receive possible discounts on athletics, testing and other school activities, bring this letter with you when paying fees at your child's school.
- Households may apply at any time during the school year, however, meal benefits will not begin until an application has been approved.
- If any member of your household receives Supplemental Nutrition Assistance Program (SNAP) benefits, Temporary Assistance for Needy Families (TANF) benefits, or is a Foster Child or receives Food Distribution Program on Indian Reservations (FDPIR) benefits, your child qualifies for free meals, include your case number on the application.
- Households that do not meet the requirements for free or reduced price meals may purchase breakfasts and lunches. See the nutrition services web page at www.redmond.k12.or.us, for 2018-19 menus and pricing.

Parent/Household Responsibilities

Parents are responsible for providing meals for their children and ensuring there are adequate funds to cover their child's meals each day. This includes:

- It is the responsibility of the household to fully complete the meal benefit application and ensure that meal benefit applications are received by Nutrition Services and that the household is aware of the determination of their eligibility. If you have not received a confirmation of benefits letter within 10 school days of submitting the application, please contact us.

- Households that receive meal benefits as a result of enrollment in Supplemental Nutrition Assistance Program (SNAP) benefits, Temporary Assistance for Needy Families (TANF) benefits, or Food Distribution Program on Indian Reservations (FDPIR) benefits must ensure that they receive a letter of benefits from the RSD Nutrition Service Program or contact us to ensure that we have received notification from the State.
- Discuss with their children any limits on the purchase of second meals and a la carte food items. **Students on Free or Reduced Price Benefits will receive a first breakfast and lunch at no charge, second meals and a la carte purchases will be an additional charge.**
- Households are responsible for paying all negative meal account balances for meals and a la carte purchases.
- Parents will need to notify RSD nutritional services of mid year student transfers from Redmond School District to RPA so that the student account information can be updated correctly.
- Parents are encouraged to sign up for MealTime on the district website under the Nutrition Services page to make deposits, check available funds and review their child's daily participation history.
- Review the RSD NS Student Meal Account Procedures at the Nutrition Services Website: <http://www.redmond.k12.or.us/departments/nutrition/>.
- Nutrition Services will send negative balance notices to household. Parents are responsible for paying the balance in full. Nutrition Services can provide debt forgiveness and payment plans.

Student Meal Account Information

All students have confidential computerized meal accounts and pin numbers. Student meal accounts may be used to purchase full meals, extra milk or ala carte entrees.

- Online meal payment is secure and ease to use! Please visit our website to submit payment via credit or debit card: www.redmondschools.org/nutrition or www.mymealtime.com Minimum \$20.00 deposit is required.
- Cash or check deposits may be made in the cafeteria before school and at the school office.
- Checks will be deposited IN FULL - no cash back. Please include your student's name on checks. All returned checks are subject to a \$25.00 service fee.
- Negative balance notices will be sent to households twice monthly.

School Meal Charges

Did you know Food and Nutrition Services is an enterprise fund that does not receive General Fund support? As a result, they must earn money through meal and snack sales in order to pay all operating expenses.

The child nutrition department has a charge policy, which has been adopted at all schools. Unpaid charges reduce revenue, which affects our ability to pay food bills, employee salaries, and many other expenses. Unpaid charges also affect the RSD District General Fund and the RPA General Fund and take education dollars out of the schools when meal account charges go unpaid.

Redmond School District Nutrition Services

145 SE Salmon Dr. | P. 541.923.8238 | nutrition@redmondschools.org

RPA Meal Program FAQ

1. **Question:** Who do I contact with questions regarding my student's meal account or balance?
Answer: Contact RSD Nutrition Services at 541-923-8238 or nutrition@redmondschools.org
2. **Question:** Is the School Meal Program at Redmond Proficiency Academy (RPA) provided by the RPA Schools?
Answer: The Redmond School District (RSD) provides the meal program to Redmond Proficiency Academy as part of an interdistrict agreement. RSD and RPA are separate, so there are some differences in the way that the Meal Program Student Accounts are managed.
3. **Question:** My child is transferring from RSD or another school district to Redmond Proficiency Academy. How will this affect their meal account and eligibility for free or reduced meals?
Answer: Redmond Proficiency Academy is a separate organization from the Redmond School District. For this reason, there are some differences in how meal accounts and meal benefits are managed;
 - a. When students move from RSD to RPA or visa versa, they must create a new meal account and they will have a new student ID number.
 - b. Negative Meal Account Balances do not transfer between RSD and RPA. Positive meal account balances can be transferred between districts by contact the RSD Nutrition Program.
 - c. If a student transferred from RSD to RPA, the household must contact RSD Nutrition Services in order to transfer any meal benefits (Free or Reduced Price Meal Benefits.)
4. **Question:** My child had Free or Reduced meals last school year; will they have Free or Reduced meals this school year?
Answer: Meal benefits expire each year and must be established with each new school year. This means that households must have a new meal benefits application each year.
5. **Question:** Our child has received meal benefits as a result of enrollment in Supplemental Nutrition Assistance Program (SNAP) benefits, Temporary Assistance for Needy Families (TANF) benefits, or Food Distribution Program on Indian Reservations (FDPIR) benefits. Do we need to complete a Meal Benefit Application?
Answer: If you have not received a Benefits Approval Letter letter from NS by the end of September, it is best to complete an application to ensure that your child will receive meal benefits. Please contact us to ensure that we have received notification from the State.
6. **Question:** I have a child at RPA and child at RSD. Do I have to complete a meal benefits application for each?
Answer: No: You only need to complete one application for all household members.
7. **Question:** I have a child at RPA MS school and a child at RPA HS, why are the menus different between the schools?
Answer: The Nutrition Services Program Menus differ according to the size, grade level, site programs and schedules of the schools.
8. **Question:** My child attended MA Lynch/ John Tuck/Vern Patrick Elementary School in the 2017-18 school year and didn't have to pay for school meals and we didn't have to complete a meal benefits application. Will this extend to RPA Middle School?
Answer: Meal benefits at RPA schools do require that students complete a meal benefits application or are certified as eligible for free meals through categorical eligibility through participation in SNAP, TANF or FDPIR. If your child is moving from MA Lynch, John Tuck and Vern Patrick Elementary Schools to RPA, you will need to complete a meal benefit application.

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